

Annual Report

Neighbourhood Support Rotorua Inc
For the year ended 31 March 2018

Prepared by Bizwise Accounting & Software Solutions Ltd

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Entity Information

Neighbourhood Support Rotorua Inc For the year ended 31 March 2018

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Neighbourhood Support Rotorua Inc

Entity Type and Legal Basis

Incorporated Society

Registration Number

CC21983

Entity's Purpose or Mission

To encourage the development of the Neighbourhood Support concept in Rotorua. To support the activities of neighbourhood groups which promote safety and security in their neighbourhoods. To ensure ongoing contact is maintained between such groups, between groups and other agencies. To assist neighbourhood groups to become effective partners with the Police in the area of crime prevention. To ensure there is effective way two-way communication between Police and neighbourhood groups. To raise the profile and credibility of Neighbourhood Support Groups within the community at large and within the Police. To engage in such training and promotion activities as are necessary to achieve these aims. To engage in any other activities that may be necessary to achieve these aims.

Entity Structure

Neighbourhood Support Rotorua operates with a Management Committee who appoint a Chair, Treasurer Minute Secretary and Vice Chair. The committee employs staff to undertake the day to day running of the organisation, presently 2 part time Co-ordinators

Main Sources of Entity's Cash and Resources

Grants from funding providers

Main Methods Used by Entity to Raise Funds

Application for multi-year grants from funding providers

Entity's Reliance on Volunteers and Donated Goods or Services

In each established Neighbourhood Support Group a volunteer Street or Group Contact Person is appointed and often a volunteer Deputy. This totals 580 Street/Group Contact Persons and 112 Deputies. In addition is a group of 35 volunteers who assist admin activities and volunteers on the Management Committee.

Physical Address

Neighbourhood Support Rotorua, C/- Rotorua Police Station, 1190 Fenton St, Rotorua 3010

Postal Address

Bruce Quedley, Private Bag 3044, Rotorua Mailing Centre, ROTORUA, 3046

Approval of Financial Report

Neighbourhood Support Rotorua Inc For the year ended 31 March 2018

The Governing body are pleased to present the approved financial report including the historical financial statements of Neighbourhood Support Rotorua Inc for year ended 31 March 2018.

APPROVED

Pauline Evans

Chairperson

Date

Ron Taylor

Treasurer

Date

Statement of Service Performance

Neighbourhood Support Rotorua Inc For the year ended 31 March 2018

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

To promote a safer more caring Rotorua through improved community spirit, crime prevention and emergency preparedness

	2018	2017
Description and Quantification of the Entity's Outputs		
Group Numbers	576	580
Household Coverage	9,208	9,142

Additional Output Measures

The number of dishonesty offences e.g. burglary, unlawful taking motor vehicles etc. in the active Group areas when compared with non-Neighbourhood Support areas

Description and Quantification of the Entity's Outputs

The number of established and active Neighbourhood Support Groups and households in the Rotorua Police Area

Additional Information

The net increase of Groups and Households is lower than expected due to the number of Groups losing their Street/Group Contact Person who was not replaced. When the Group loses its Contact Person it becomes "Inactive" and is not counted in the total. The total number of new Groups in the year has been 12 covering 82 households.

Statement of Financial Performance

Neighbourhood Support Rotorua Inc For the year ended 31 March 2018

'How was it funded?' and 'What did it cost?'

	NOTES	2018	2017
Revenue			
Donations, fundraising and other similar revenue	1	81,863	83,150
Revenue from providing goods or services			
Trading revenue			
Safer Plates		-	159
Total Trading revenue		-	159
Total Revenue from providing goods or services		-	159
Interest, dividends and other investment revenue	1	67	252
Total Revenue		81,929	83,560
Expenses			
Volunteer and employee related costs	2	69,149	68,489
Costs related to providing goods or service	2	6,532	8,238
Other expenses	2	2,843	3,299
Total Expenses		78,524	80,026
Surplus/(Deficit) for the Year		3,405	3,535

These financial statements have been prepared without conducting an audit review engagement, and should be read in conjunction with the attached Compilation report.

Statement of Financial Position

Neighbourhood Support Rotorua Inc As at 31 March 2018

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2018	31 MAR 2017
Assets			
Current Assets			
Bank accounts and cash	3	65,007	61,522
Other Current Assets	3	245	323
Total Current Assets		65,251	61,846
Non-Current Assets			
Property, Plant and Equipment	5	945	1,586
Total Non-Current Assets		945	1,586
Total Assets		66,196	63,431
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	916	1,556
Total Current Liabilities		916	1,556
Total Liabilities		916	1,556
Total Assets less Total Liabilities (Net Assets)		65,280	61,875
Accumulated Funds			
Accumulated surpluses or (deficits)	6	65,280	61,875
Total Accumulated Funds		65,280	61,875

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Statement of Cash Flows

Neighbourhood Support Rotorua Inc For the year ended 31 March 2018

'How the entity has received and used cash'

	2018	2017
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	90,675	92,150
Receipts from providing goods or services	-	159
Interest, dividends and other investment receipts	67	252
Payments to suppliers and employees	(79,799)	(81,395)
Total Cash Flows from Operating Activities	10,943	11,166
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	-	(781)
Cash Flows from Other Investing and Financing Activities	43	(12)
Total Cash Flows from Investing and Financing Activities	43	(793)
Net Increase/ (Decrease) in Cash	10,985	10,372
Cash Balances		
Cash and cash equivalents at beginning of period	61,522	58,494
Cash and cash equivalents at end of period	65,007	61,522
Net change in cash for period	3,484	3,029

These financial statements have been prepared without conducting an audit review engagement, and should be read in conjunction with the attached Compilation report.

Statement of Accounting Policies

Neighbourhood Support Rotorua Inc For the year ended 31 March 2018

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Neighbourhood Support Rotorua Inc is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Neighbourhood Support Rotorua Inc For the year ended 31 March 2018

	2018	2017
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations	3,113	3,105
Grant: Lotteries Commission	18,750	20,000
Grant: Rotorua Lakes Council	40,000	40,000
Raffle/Fundraising	-	45
Rotorua Energy Charitable Trust	20,000	20,000
Total Donations, fundraising and other similar revenue	81,863	83,150
Revenue from providing goods or services		
Safer Plates	-	159
Total Revenue from providing goods or services	-	159
Interest, dividends and other investment revenue		
Interest Income	67	252
Total Interest, dividends and other investment revenue	67	252
	2018	2017

2. Analysis of Expenses

Volunteer and employee related costs		
KiwiSaver Employer Contributions	2,004	1,968
Mileage Claims	346	1,025
Wages Co-ordinators	66,800	65,496
Total Volunteer and employee related costs	69,149	68,489
Costs related to providing goods or services		
ACC Levy	188	118
Advertising	61	597
Computer Costs	139	433
Conference/ Meeting Costs	57	25
Donations/Koha	73	-
General Expenses	74	10
Insurance	345	341
IRD Penalties	158	-
Motor Vehicle Fuel	622	585
Motor Vehicle Parking	209	844
Motor Vehicle Registraion/WOF	105	113
Motor Vehicle Servicing	169	212
Newsletter	3,056	1,528
Printing, Postage & Stationery	463	2,644
Subscriptions	420	495
Telephone & Internet	-	17

Website Costs	395	275
Total Costs related to providing goods or services	6,532	8,238

Other expenses

Audit	450	525
Consulting & Accounting	1,752	2,102
Depreciation	523	621
Loss on Disposal of Assets	118	51
Total Other expenses	2,843	3,299

	2018	2017
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3. Analysis of Assets**Bank accounts and cash**

Simple Saver 25 Account	57,503	59,193
Vehicle Replacement Account	5,000	-
Westpac 00 Account	2,503	2,329
Total Bank accounts and cash	65,007	61,522

Other current assets

GST	245	323
Total Other current assets	245	323

	2018	2017
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4. Analysis of Liabilities**Creditors and accrued expenses**

Accounts Payable	916	1,556
Total Creditors and accrued expenses	916	1,556

	2018	2017
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5. Property, Plant and Equipment**Furniture and Fittings**

Furniture and fittings owned	5,117	8,854
Accumulated depreciation - furniture and fittings owned	(4,817)	(8,140)
Total Furniture and Fittings	300	714

Other Fixed Assets

Owned fixed assets	16,678	16,678
Accumulated depreciation - fixed assets owned	(16,032)	(15,806)
Total Other Fixed Assets	646	872

Total Property, Plant and Equipment	945	1,586
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	2018	2017
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	61,875	58,341
Accumulated surpluses or (deficits)	3,405	3,535
Total Accumulated Funds	65,280	61,875
Total Accumulated Funds	65,280	61,875

7. Commitments

There are no commitments as at 31 March 2017 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2017 Last year - nil).

9. Related Parties

There were no transactions involving related parties during the financial year.

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.